

ARABIAN HORSE ASSOCIATION OF INDIANA  
BYLAWS  
13 December 2009

ARTICLE I  
Arabian Horse Association of Indiana

- Section 1 This club shall be known as the Arabian Horse Association of Indiana (AHA of Indiana).
- Section 2 The purpose of the Arabian Horse Association of Indiana is to encourage the development of and public interest in the promotion, exhibition and enjoyment of the Arabian horse.
- Section 3 The principal office or place of business shall be the home of the duly elected President of the club, with a permanent, separate Post Office Box for Club correspondence.
- Section 4 The fiscal year of the Club shall be January 1<sup>st</sup> through December 31<sup>st</sup> of each year.
- Section 5 There shall be no capital stock. All new members shall be given a copy of the Bylaws.
- Section 6 As an ARABAIN HORSE ASSOCIATION (AHA) chartered club, AHA of Indiana shall abide by the current rules of AHA.

ARTICLE II  
Officers and Duties

- Section 1 The Officers of the club shall be: President, Vice-President, Secretary and Treasurer. The President, Vice-President, Secretary and Treasurer shall be nominated and elected by the general membership. These Officers shall hold office or a period of two years. The President and Secretary will be elected on alternating year of the Vice-President and Treasurer.
- Section 2 The President shall preside at all general and Board of Directors meeting of the Club. The President shall appoint all special and standing committees, chairpersons and serve as ex-officio member of all committees. The President shall conduct the business of the Club in accordance with the Club Bylaws.
- Section 3 The Vice-President shall preside at all general and Board of Directors meetings in the absence of the President. The Vice-President shall act as chairperson of the Nominating Committee. In the event of vacancy in the

office of President, the Vice-President shall succeed to that office for the unexpired term.

- Section 4 The Secretary shall keep the minutes of all meetings and safeguard the records of the Club and shall be ex-officio Secretary of all Board meetings. The Secretary shall conduct, supervise, count and record the balloting of all elections and perform such other duties as usually pertain to this office, including those specifically assigned by the President and /or the Board of Directors.
- Section 5 The Treasurer shall keep and safeguard the funds of the Club and keep accurate records of same. The Treasurer shall be required to report monthly receipts and disbursements of all monies handled through this office. The Treasurer shall also act a Membership Chairperson unless one is appointed separately by the President.
- Section 6 Chairpersons of all committees shall serve for a period not to exceed one year unless appointed for a second term.
- Section 7 As an AHA chartered club, all Officers must be an individual affiliate voting member of AHA through AHA of Indian at the time of election and during their term of office.

### ARTICLE III Directors and Duties

- Section 1 The Board of Directors of the Club shall consist of seven members: President, Vice-President, Secretary, Treasurer, most recent past President and two elected from the general membership.
- Section 2 The two Directors elected from the general membership shall hold office for a period of two years, one being elected each year.
- Section 3 The Secretary shall serve as an ex-officio member of the Board of Directors.
- Section 4 As an AHA chartered club all Directors must be an individual affiliate voting member of AHA through AHA of Indiana at the time of election and during their term of office.
- Section 5 The Board of Directors shall meet as necessary to conduct the business of the Club.
- Section 6 Meetings of the Board of Directors may be called by the President or any three members of the Board or any four general members in good

standing. Each Director shall receive written or telephone notice of the time and place of each meeting at least ten days in advance.

Section 7 A quorum at any meeting of the Board shall be three or more Directors. A majority of the quorum shall decide any question that may arise. No business shall be conducted until a quorum is present.

Section 8 The duties of the Directors shall be to advise the Club in promoting, encouraging and fostering interest in the Arabian horse. The Directors shall review and act on potential member applications and function in the capacity of an Ethics Review Committee.

Section 9 All vacancies in the offices of the Club, except that of President, shall be filled by appointment from the Board of Directors. Those so appointed shall serve for the remainder of the unexpired term. The office of President shall be filled by the Vice-President for the remainder of the unexpired term. A vacancy on the Board for any reason shall be filled by election at the next general meeting.

#### ARTICLE IV Meetings

Section 1 The time and place of the general membership meeting shall be designated by the Board of Directors or by approval of the general membership. Each member shall receive a written or telephone notice of each meeting at least ten days in advance.

Section 2 Special meetings of the general membership may be called by the President at any time and place by written or telephone notice to all members at least ten days in advance.

Section 3 A quorums shall consist of 30 percent of the voting members in good standing. A majority of the quorum shall decide any question that may arise. No business shall be conducted until a quorum is present.

Section 4 All meetings shall be conducted by the Roberts Rules of Order.

#### ARTICLE V Nominations and Elections

Section 1 The Nominating Committee shall consist of four members: the Vice-President, acting as chairperson; one Director appointed by the President, and two other members from the general membership excluding, if possible, officers and members of the Board.

- Section 2 The Nominating Committee shall report at the October general meeting. Nominations from the floor shall be in order at this meeting. Elections shall be conducted at the November meeting.
- Section 3 Absentee Ballots will be furnished with the November meeting notice.
- Section 4 Voting shall be secret ballot for any office for which there is more than one candidate. The candidates shall be elected by a majority of the voting members.
- Section 5 Installation of Officers and Directors shall be held at or before the January meeting. Term of office shall begin upon installation.

## ARTICLE VI

### Memberships, Voting Rights and Dues

- Section 1 Eligibility for active membership in good standing:
- (a) Any individual of good character and reputation interested in Arabian Horses and promoting Good Horsemanship.
  - (b) Payment of annual dues for membership year which shall run from Jan.1 to Dec. 31.
- Section 2 Types of membership:
- (a) Individual Affiliate voting membership: a person who is a current AHA member thru AHA of Indiana. May vote, hold office, and/or be a delegate thru this club. The member is also eligible to vote, hold office, be on a committee and/or be a delegate at the regional and national level of AHA.
  - (b) Individual Associate Non-Voting membership: a person who is not a current affiliate AHA member thru this club. Has no voting rights in this club and is not eligible to hold office or be a delegate.
  - (c) Youth Non-Voting membership: Open to any individual under the age of 18 as of December 1 of the previous calendar year. Has no voting rights and is not eligible to hold office or be a delegate.
  - (d) AHA Life (voting) membership: a life member of AHA who has listed this club as his/her "designated" club, may vote, hold office and/or be a delegate in this club.
- Section 3 Voting rights are granted only to individual affiliate voting members paying AHA affiliate dues through AHA of Indiana. Voting by proxy shall not be allowed.
- Section 4 Dues:
- (a) Dues for the succeeding calendar year shall be proposed by the Board of Directors and set by vote of the general membership at the October meeting.

- (b) The AHA and AHA of Indiana membership year shall run from January 1<sup>st</sup> to October 31<sup>st</sup> preceding the beginning of the membership year and shall become delinquent on January 1<sup>st</sup> of the membership year.
- (c) Dues shall be paid to the Treasurer.
- (d) New members may join AHA and AHA of Indiana at any time but dues shall not be prorated.
- (e) AHA of Indian shall transmit to AHA the sum assessed by AHA and collected by AHA of Indiana per AHA individual affiliate voting member for dues. These dues shall be transmitted the AHA according to AHA specifications and within 30 days of receipt by the club.

ARTICLE VII  
Financial

- Section 1      This Club is a non-profit organization. All funds shall be used in accordance with our stated purpose and to provide for the continued functioning of the Club.
- Section 2      To access Club finds shall require two or three authorized member signatures approved by the Board of Directors.
- Section 3      At the close of the fiscal year the books shall be reviewed by the Board of Directors.
- Section 4      Should the Club be dissolved, any remaining assets shall be donated for equine research, youth promotion or other selected benevolent use.

ARTICLE VIII  
Amendments

- Section 1      These Bylaws may be altered and amended at any meeting of the Club providing a quorum is present, and by a two-thirds (2/3) vote of the regular members present at such meeting and providing that the proposed amendment or alteration was presented in writing to all members in good standing at least ten days prior to the meeting.
- Section 2      All amendments passed shall be dated, signed and sent to AHA along with a cover letter signed by both the Club President and Secretary.

\_\_\_\_\_  
President Name

\_\_\_\_\_  
Secretary Name

\_\_\_\_\_  
President Signature

\_\_\_\_\_  
Secretary Signature

\_\_\_\_\_  
Date

